



# London Terrace Gardens

435 West 23<sup>rd</sup> Street New York, NY 10011  
Voice 212-243-7000 Facsimile 212-627-1141

## **KEYCARD REPLACEMENT FORM**

DATE: \_\_\_\_\_

TENANT'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ APT. # \_\_\_\_\_

NAME OF PERSON CARD IS BEING ISSUED TO IF NOT TENANT:  
\_\_\_\_\_

RELATION TO TENANT: \_\_\_\_\_  
(i.e. roommate, household employee, etc.)

TENANT'S SIGNATURE \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

CARDHOLDER'S SIGNATURE \_\_\_\_\_

**PLEASE NOTE – A \$25.00 FEE WILL BE BILLED TO THE ABOVE  
TENANT'S RENT BILL FOR REPLACEMENT KEYCARDS.**

MANAGED BY:

